

Ranked-choice Voting (RCV) Implementation Plan
for the June 12, 2018 Primary Election
Prepared by the Office of the Secretary of State
Updated April 23, 2018

Completion Dates	Implementation Steps
Pending	Adopt emergency rules outlining RCV procedures <ul style="list-style-type: none"> • Posted proposed rules for limited public comment period (3/28) • Public comment period ends (4/6) • Adopt final emergency rules after consideration of public comments and making changes to the proposed rules as necessary
Completed 4/10	Acquire funds for implementing RCV <ul style="list-style-type: none"> • Unexpended budget funds for the Secretary of State's FY 17-18 budget moved forward to Quarter 4 by Budget Order
Completed 4/13	Acquire high speed tabulator(s) and software necessary to conduct RCV <ul style="list-style-type: none"> • Requisition submitted to acquire the hardware and software from the State's voting system vendor, Election Systems & Software. • Hardware and software will be installed prior to the June 12, 2018 Primary Election.
Completed 4/23	Prepare election database and ballot layout for primary and referendum election <ul style="list-style-type: none"> • Final ballot layouts approved for the UOCAVA absentee ballots (i.e., Uniformed Service and Overseas voters) • Final ballot proofs provided to the printing contractor for the civilian absentee and election day ballots • RCV ballot samples available for posting on the Secretary of State's website
Pending	Prepare instructions and training materials for municipal election officials <ul style="list-style-type: none"> • Design new voter instruction poster for posting at the polls • Incorporate RCV materials' handling into election day forms and instructions for municipal election officials
Pending	Create voter instruction materials and post on Secretary of State's website <ul style="list-style-type: none"> • Create webpage specifically for RCV (4/23) • Create FAQ (4/23) • Design video explaining RCV
Completed 4/23	Arrange for a central, secure location in the Augusta area for RCV count <ul style="list-style-type: none"> • Reserve state space in the Elkins Building in Augusta • Authorize work to make security improvements to the facility space (swipe cards and camera)

Pending	Arrange for retrieval of ballots and memory devices from the municipalities after Election Day <ul style="list-style-type: none">• Issued RQS (Request for Quotes) for courier companies to provide secure retrieval of materials from the municipalities to the RCV count location (4/20)• Negotiate contract with selected bidder
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